



Dear Employer

TAFEWA recognises that apprentices learn knowledge and skills for their trade in various situations. A model has been developed whereby employers and apprentices are given the choice where components of the qualification are to be learnt. Under this model, the choices are:

- Employer's workplace
- Current "lock-step" day/block release delivery at the College
- Mix of the above two.

An Individual Learning Plan will be negotiated between the Employer, Apprentice and the College to determine where each proposed learning and assessments components is to occur.

The learning in the workplace takes place via employer specific work tasks with supporting resources developed by the College. A work task is defined as activities that your apprentices will be performing in your workplace that are directly related to their qualification. Once the Apprentice and Employer are satisfied that the Apprentice has acquired the knowledge and skills, within the previously agreed timeframe, they then book into the College for assessment.

Advantages to you:

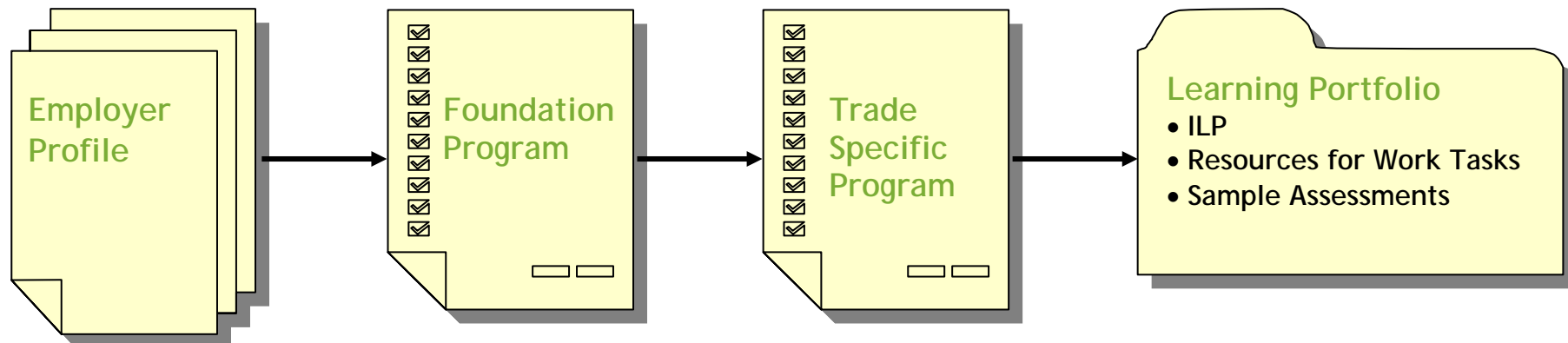
- Greater involvement with the learning process
- Greater engagement with the College
- A more productive apprentice by having them learn whilst working.

Advantages to your Apprentice:

- Learns via "live work"
- Has existing learning & skills recognised
- Learns at own pace with support from Employer/Lecturer to suit current learning style.

Your Apprentice will be enrolled in the Certificate III in Hospitality (Commercial Cookery). This qualification will consist of:

1. A Foundation program
2. A Trade specific induction program
3. A number of work tasks





Employer Information

Hospitality

For this qualification, the following work tasks have been developed:

- Basic food preparation
- Prepare Food
- Working with desserts
- Specialising in the industry

However, any of the above work tasks may be substituted for others relevant to your workplace.

We recognise that not all employers are able or willing to participate in this form of training. To ascertain what involvement you wish to take part in, a representative from our College will contact you to create an Employer profile.

This will consist of determining:

- What prior studies your apprentice may have previously acquired that may be recognised for their current qualification?
- Which work tasks do you and your Apprentice wish to undertake in the workplace

Each work task performed in the workplace will require:

- Checklists to be completed by the relevant supervisor(s) for that apprentice
- Milestones, negotiated between you, your Apprentice and the College representative to be achieved.

For each work task, the College will provide you and your apprentice with:

- Resources on a DVD and on a Web server that could be accessed in the workplace
- Sample assessments
- A Lecturer as a contact point.

Contact us

For further information please contact:

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